



ST JOHN PAYNE CATHOLIC SCHOOL

Dear Parents & Carers,

I am writing to let you know that we look forward to welcoming students to collect their results on **Tuesday 10th August between 9.30am and 11am** from the locations in the table below. To ensure health and safety each form will enter via a different entrance. Parents and carers are also welcome, and refreshments will be available for all in the Anne Line Building (Sixth form block).

If your child will not be attending to collect their results, please let me know by emailing me at dpo@sjp.essex.sch.uk by Friday 9th July and their results will be emailed to their school account or other nominated email address on the day.

Any results not collected by 11.00am on 10th August will be emailed later that day.

FORM	COLLECTION	ENTRANCE	APPROACH
A	Aquinas Hall	Front fire exit doors	Patching Hall Lane steps, right across grass, enter front external doors.
B	Aquinas Hall	Rear fire exit doors	Patching Hall Lane steps, towards entrance to SLT corridor, cross rose bed, enter rear external doors
C	Aquinas Hall	Boys' gym corridor	Patching Hall Lane vehicle gate (supervised for safety), walk through pedestrian gate, turn left into corridor and right into hall.
D	SLT corridor	Doors by trophy cabinet	Patching Hall Lane steps, proceed to SLT corridor entrance.
F	Aquinas Foyer	Main Reception	Patching Hall Lane vehicle gate (supervised for safety), cross car park, proceed via staff access gate into reception, left to foyer.
S	Aquinas Canteen	Side door to canteen next to Reception	Patching Hall Lane vehicle gate (supervised for safety), walk through pedestrian gate to canteen entrance beside reception.

Students will also be able to receive support from Mrs Hinds of Rayleigh Careers Guidance, by appointment only, in school on Wednesday 11th August. Please email her at why@sjp.essex.sch.uk to make an appointment or to ask for advice over the following weeks.

Yours sincerely,

Mrs D Powell
Examinations Officer

