

St John Payne Catholic School

Patching Hall Lane, Chelmsford CM1 4BS
Tel: 01245 256030 – Fax: 01245 352337 – Email: office@sjp.essex.sch.uk

Ref:

Supplementary Information Form 2019 intake

This is not an Application Form – you still need to complete a LA Common Application Form(CAF)

(PLEASE PRINT CLEARLY IN BLACK INK)

CHILD'S SURNAME:

FORENAME/FIRST NAMES:

DATE OF BIRTH: Male/Female:

RELIGION:

IF CATHOLIC, DATE AND PLACE
OF BAPTISM or RECEPTION:

HOME ADDRESS:

.....POSTCODE:

CURRENT SCHOOL:

(FULL NAMES OF PARENTS (OR GUARDIANS): CONTACT DETAILS:

MOTHER: Home Tel:

ADDRESS: Mobile Tel:

..... Work Tel:

Email Address:

FATHER: Home Tel:

ADDRESS:..... Mobile Tel:.....

..... Work Tel:

Email address:

NAME OF PERSON TO WHOM CORRESPONDENCE SHOULD BE ADDRESSED:

Mr & Mrs/Mr/Mrs/Ms (Delete as appropriate)

NAME:

RELATIONSHIP TO CHILD:

PLEASE NAME ANY SIBLINGS WHO WILL BE ATTENDING ST. JOHN PAYNE SCHOOL AT THE TIME OF ENROLMENT (SEPTEMBER 2019)

NAME:

NAME:

RELIGIOUS INFORMATION

CATHOLIC APPLICANTS:

NAME & ADDRESS OF PARISH IN WHICH YOU RESIDE:

.....

NAME & ADDRESS OF PARISH WHERE YOU ATTEND MASS, IF DIFFERENT:

.....

NAME & PARISH OF CATHOLIC PRIEST WHO WILL PROVIDE THE CERTIFICATE OF PRACTICE:

.....

OTHER APPLICANTS:

NAME OF CHRISTIAN MINISTER/RELIGIOUS LEADER WHO WILL PROVIDE A REFERENCE:

.....

DECLARATION:

I/we confirm that the information on this supplementary information form is true to the best of my/our knowledge and belief.

DATE: SIGNED: PARENT/GUARDIAN

PRINT NAME:

**TO ENSURE YOUR SON'S/DAUGHTER'S APPLICATION CAN BE PROCESSED
IMMEDIATELY PLEASE ENSURE THAT YOU HAVE:**

- Enclosed a stamped addressed envelope for confirmation of receipt of this form
- Completed and sent (posted or online), a Common Application Form to the LA **by 31ST OCTOBER 2018**

Catholic Applicants

- Arranged for a Certificate of Practice from the Catholic Priest to be sent to St John Payne Catholic School*
- Enclosed a photocopy of the baptismal certificate*

Other Christian Applicants

- Arranged for a Reference from a Christian Minister/Religious Leader on headed paper to be sent to St John Payne Catholic School*

Other Faith Applicants

- Arranged for a Reference from a Religious Leader on headed paper to be sent to St John Payne Catholic School*

**THIS FORM MUST BE RETURNED DIRECTLY TO:
ST JOHN PAYNE SCHOOL, PATCHING HALL LANE, CHELMSFORD CM1 4BS
(Please do **NOT** return to Essex County Council)**

CLOSING DATE FOR THE SIF FORM: 31ST OCTOBER 2018