

# ST JOHN PAYNE CATHOLIC SCHOOL

**2026/2027**

## Timetable for Admissions and Appeals for Children Starting Secondary School in September 2026

**31<sup>st</sup> October 2025**

### **Closing date for applications.**

This is the last day for receipt by the Local Authority (Essex County Council) of the Common Application Form, either paper or online. ***Applications received after this date will normally be treated as late applications. You cannot apply online after this date.***

Your Supplementary Information Form (SIF) and Supporting documents (if applicable) must also be provided by this date and submitted online via the school website to St John Payne Catholic School.

**2<sup>nd</sup> March 2026**

### **National Offer Day**

Offer email/letters are sent to all Essex residents by the Local Authority advising parents of the outcome of their application.

**If you do NOT receive an email/letter by 9<sup>th</sup> March 2026 you should contact the LA School Admissions Team on 0345 603 2200.**

**24<sup>th</sup> April 2026**

### **Deadline for Lodging an Appeal**

Deadline by when appeals against a refusal of a place should be lodged if you want it to be heard before the end of the summer term.

An appeal form is available to download from the school website and must be returned directly to St John Payne Catholic School.

## **Appeal Hearings held at St John Payne Catholic School**

### **15<sup>th</sup> 16<sup>th</sup> & 17<sup>th</sup> June 2026**

Appeals heard for those lodged by the deadline above and where possible for late appeals.

(Appeals for applications made within the normal admissions round will be held within 40 school days of the above deadline.

Appeals for late applications will be heard where possible within 40 school days of the above deadline OR within 30 school days of the appeal being lodged.)

### **September 2026 onwards**

Appeal hearings for any appeals not heard before the end of the summer term

### **Waiting List**

The waiting list for St John Payne Catholic School is maintained by the Local Authority until 31 August 2026. Following that date, the waiting list will be maintained by St John Payne Catholic School.