

MID-YEAR APPLICATION

CAT:

St John Payne Catholic School
Patching Hall Lane, Chelmsford CM1 4BS
Tel: 01245 256030 – Email: office@sjp.essex.sch.uk

Supplementary Information Form for Mid-Year Admission (PLEASE COMPLETE BOTH SIDES OF THIS FORM)

CHILD'S SURNAME:

FORENAME/FIRST NAMES:

DATE OF BIRTH: Male/Female:

RELIGION:

IF CATHOLIC, DATE AND PLACE
OF BAPTISM or RECEPTION:

HOME ADDRESS:

.....POSTCODE:

CURRENT SCHOOL:

REASON FOR APPLICATION TO ST JOHN PAYNE CATHOLIC SCHOOL:
.....

(FULL NAMES OF PARENTS (OR GUARDIANS):

CONTACT DETAILS:

MOTHER:

Home Tel:

ADDRESS:

Mobile Tel:

.....

Work Tel:

Email Address:

FATHER:

Home Tel:

ADDRESS:.....

Mobile Tel:.....

.....

Work Tel:

Email address:

RELIGIOUS INFORMATION

NAME & ADDRESS OF PARISH IN WHICH YOU RESIDE:

.....

NAME & ADDRESS OF PARISH WHERE YOU ATTEND MASS, IF DIFFERENT:

.....

NAME & PARISH OF CATHOLIC PRIEST/CHRISTIAN MINISTER/RELIGIOUS LEADER WHO
WILL COMPLETE YOUR CERTIFICATE OF PRACTICE/REFERENCE:

.....

DECLARATION:

I/we confirm that the information on this supplementary information form is true to the best of my/our knowledge and belief.

DATE: SIGNED: PARENT/GUARDIAN

PRINT NAME:

TO ENSURE YOUR SON'S/DAUGHTER'S APPLICATION CAN BE PLACED IN THE CORRECT CATEGORY ON OUR WAITING LIST PLEASE SUBMIT THE FOLLOWING SUPPORTING DOCUMENTS AS APPLICABLE:

Catholic Applicants

- Arranged for a Certificate of Practice from the Catholic Priest to be sent to St John Payne Catholic School*
- Enclosed a photocopy of the baptismal certificate*

Other Christian Applicants

- Arranged for a Reference from a Christian Minister/Religious Leader on headed paper to be sent to St John Payne Catholic School*

Other Faith Applicants

- Arranged for a Reference from a Religious Leader on headed paper to be sent to St John Payne Catholic School*

FAILURE TO PROVIDE THE CORRECT SUPPORTING DOCUMENTS WILL RESULT IN BEING PLACED LOWER ON THE WAITING LIST.

**THIS FORM MUST BE RETURNED DIRECTLY TO:
ST JOHN PAYNE CATHOLIC SCHOOL, PATCHING HALL LANE, CHELMSFORD CM1 4BS**